[ ] **Initial notification** (complete all sections of the form)

[ ] **Change to existing notification** (only complete the sections which have changed)

1. **SITE CONTACT DETAILS**

**1.1 Contact name**

**1.2 Contact phone number**

* 1. **Contact email**
1. **TRIAL DETAILS**

**2.1 Protocol number (must be a minimum of 4 and maximum of 20 characters)**

**2.2 Expected trial start date** The date you estimate the trial will be initiated at the first Australian site. The date cannot be retrospective.

Click to enter a date or type dd/mm/yyyy

**2.3 Expected completion date** The date you estimate the trial will be completed at all Australian sites.

Click to enter a date or type dd/mm/yyyy

**2.4 Will this trial include the potential use of restricted goods?**

 [ ] **Yes** [ ] **No**

**2.5 Title of study (max 250 characters)**

**2.6 Trial type:**

 [ ]  Phase I [ ]  Phase IV

 [ ]  Phase II [ ]  Bioavailability/Bioequivalence

 [ ]  Phase III [ ]  Device

**2.7 Description (if necessary)**

**2.8 This trial:**

[ ] Involves animal excipients [ ] Is being conducted in other countries

[ ] Involves the use of a Medicine [ ] Involves the use of a Biological

[ ] Involves the use of a Therapeutic Device [ ] Involves the use of a Medical Device

[ ] Is placebo controlled [ ] Is comparator controlled

[ ] Involves a Genetically Modified Organism [ ] Involves gene therapy

[ ] Is a multicentre trial [ ] Has relevant preceding trials

For all checked boxes, complete the corresponding table/s below. Copy each table as required for each excipient, medicine or device involved in the trial. Delete the tables which are not applicable.

**Animal excipients**

|  |  |
| --- | --- |
| Product Name |  |
| Species of Origin |  |
| Tissue |  |
| Preparation |  |
| Country of Origin |  |

**Medicine details**

|  |  |
| --- | --- |
| Trade/Product/Code Name |  |
| Is this a combination product? | [ ] **Yes**  [ ] **No** |
| Is this a cannabis product? | [ ] **Yes**  [ ] **No** |
| Dosage Form |  |
| Presentation (eg 2ml ampoule, 5ml syringe, blister pack) |  |
| Route of Administration |  |
| Medicines Ingredient DetailsFormulation-ingredient name |  |
| Medicines Ingredient DetailsFormulation – quantity |  |
| Medicines Ingredient DetailsFormulation - unit |  |
| Indication |  |
| Dosage and frequency |  |
| Intended Use | [ ]  Comparator[ ]  Investigational Medicinal Product[ ]  Standard Care Therapy |
| Is the medicine manufactured in Australia? |  [ ] **Yes** [ ] **No** |
| Manufacturer details (Please provide name, address and/or GMP licence number or relevant exemption) |  |

|  |
| --- |
|  |
|  |

**Device details (Therapeutic or Medical)**

|  |  |
| --- | --- |
| Product Name (trade name if applicable) |  |
| Is this a: | [ ]  Medical Device[ ]  In Vitro Diagnostic Medical Device (IVD)  |
| Classification | [ ]  AIMD[ ]  Class I[ ]  Class I Measurement[ ]  Class I Sterile[ ]  Class IIa[ ]  Class IIb[ ]  Class III |
| GMDN search context | [ ]  Name[ ]  Code |
| GMDN |  |
| Description/Intended Purpose for Medical Device (details of design, composition, specification, mode of action and application, method of use) |  |
| Intended Purpose | [ ]  Comparator[ ]  Investigational Product[ ]  Standard Care Therapy[ ]  Other |
| If ‘Other’ Intended Purpose Description |   |
| Manufacturer (name) |  |

**Biological details**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| Trade/Product/Code Name |  |
| Is this a combination product? | [ ] **Yes**  [ ] **No** |
| Presentation (eg 5 ml ampoule, 500ml bag) |  |
| Dosage Form |  |
| Route of Administration |  |
| Biologic Ingredient Details- Name |  |
| Biologic Ingredient Details – Quantity |  |
| Biologic Ingredient Details - Unit |  |
| Biologic Ingredient Details - Country of Origin |  |
| Product description |  |
| For a biological not used in Phase 1, is the biological manufactured in Australia? | [ ] **Yes** [ ] **No** |
| Manufacturer details (name, address and/or GMP licence number) |  |

**Placebo details**

|  |  |
| --- | --- |
| Product Name |  |
| Route of Administration |  |
| Description |  |

 |  |  |

**Genetically Modified Organism**

|  |  |
| --- | --- |
| Description |  |

**Gene Therapy**

|  |  |
| --- | --- |
| Description |  |

**Trial in other countries**

|  |  |
| --- | --- |
| List other countries |  |

**Preceding trials**

|  |  |
| --- | --- |
| Provide CTN application ID or Trial name |  |

**2.9 Total number of participants to be enrolled in the trial**

Choose a number from the drop down list.

**2.10 Therapeutic area**

Select a therapeutic area from the drop down list

1. **TRIAL SITE DETAILS**

**3.1 Site**

|  |  |
| --- | --- |
| Name of site |  |
| Site address |  |
| Location (State or Territory) |  |
| Expected site start date | Click to enter a date or type dd/mm/yyyy  |

**3.2 Principal Investigator**

|  |  |
| --- | --- |
| Name |  |
| Phone number |  |
| Email |  |

* 1. **Human Research Ethics Committee (HREC) details**

|  |  |
| --- | --- |
| HREC Name | Alfred Hospital Ethics Committee |
| HREC Code (NHMRC code) | 00315 |
| HREC Contact Officer | Professor John J McNeil |
| Position | Chair, Ethics Committee |
| Contact Phone Number | 0390762281 |
| Contact email | a.henjak@alfred.org.au |

* 1. **Approving authority details**

|  |  |
| --- | --- |
| Name of Authority | Alfred Health |
| Authority Contact Officer | Professor Stephen Jane |
| Position | Director of Research |
| Contact Phone | 0390762281 |
| Contact Email | a.henjak@alfred.org.au |

1. **ADDITIONAL TRIAL SITE DETAILS** Add as many sites as required. Only complete section 4.3 when the HREC is different to 3.3.

**4.1 Site**

|  |  |
| --- | --- |
| Name of site |  |
| Site address |  |
| Location (State or Territory) |  |
| Expected site start date | Click to enter a date or type dd/mm/yyyy |

**4.2 Principal Investigator**

|  |  |
| --- | --- |
| Name |  |
| Phone number |  |
| Email |  |

* 1. **Human Research Ethics Committee (HREC) details\***

|  |  |
| --- | --- |
| HREC Name |  |
| HREC Code(NHMRC code) |  |
| HREC Contact Officer |  |
| Position |  |
| Contact Phone Number |  |
| Contact email |  |

* 1. **Approving authority details#**

|  |  |
| --- | --- |
| Name of Authority |  |
| Authority Contact Officer |  |
| Position |  |
| Contact Phone |  |
| Contact Email |  |

\* A copy of the ethics approval will be required to finalise the notification

# A copy of the site authorisation will be required to finalise the notification