

Intern Application FAQs

Cover letter (not required for Intern applications)

The LiveHire system may request that you upload a cover letter as part of your application, unfortunately this is a LiveHire function that cannot be disabled. Alfred Health does **not** require a cover letter as part of your Intern application and the system will allow you to submit your application without a cover letter.

Curriculum vitae (CV) – Only Attachment Required

The [PMCV Standardised CV template](#) should be used when submitting your Intern application.

If you are a non Group 1 applicant and wish to provide your academic transcript, please add it to the end of your CV.

Online application form questions (generic)

The LiveHire system will ask some generic questions, such as availability, type of employment, etc. These are questions in the LiveHire system that cannot be disabled, so please select a response for these generic questions to proceed to the Intern application questions. The responses to the generic questions are not taken into consideration when we review your application. However, you must answer all questions after the PMCV computer eligibility question.

Curriculum vitae (CV)

Shortlisted applicants will be sent an email (by 12 June 2018) to complete a video interview.

[Find out more about the video interview process](#)

Please ensure that you check your spam/junk mail on 12 June 2018.